

**Minneapolis Telecommunications Network
Board of Directors Meeting - MINUTES
Thursday, March 17, 2016 - 6:30pm**

Attendance: Jon Thompson, Valerie Lockhart, Lamarr Scott, D.A. Bullock, Mike Reed

Public: Adja, Paige, and Ryan

I. Opening Business - Meeting called to order at 6:38pm (Thompson)

- A. Statement by Chair (Thompson) - Michael Fallon resigned, effective today. The Board will decide how to move forward with securing his replacement.
- B. Public Commentary - 10 Minutes - Adja came in to share her passion for mission, and interest in continuing to stay involved with MTN, even after having her position eliminated.
- C. Approval of March 2016 Agenda - One change - adding the appointment of interim Executive Director to the New/Old Business section of today's meeting.
- D. Approval of Minutes from January 2016 Board meeting - Approval - Bullock moved, Reed seconded - Motion carried.

II. Reports

- A. Treasurer's Report (Reed/Thompson) - Reed stated that he needs to dive into accounting to better understand practices and make sure GAAP are being followed. The 2015 Audit has been completed and a draft is available for approval (see III. A)
- B. City of Minneapolis (Harrison) - There is a need for more candidates for open Board seats. There are currently 4 candidates and one will be brought on in advance of the next Board meeting in April. All candidates are being kept up to date on progress with approvals. There is a meeting scheduled for Thompson and Lockhart to meet with the city to discuss next steps in the ED replacement. An approved audit is due to the city by 3/31, the first quarter report is due 4/1, and the new 2016 budget will be due 5/1.
- C. Executive Director's Report (Lockhart/Thompson) - Met with staff this morning and things were very positive. The reports requested by D.A. were started by Fallon before his departure, and more information will be collected and reported as we move forward. Strategic planning session will take on a whole new focus now that this main position is open for the organization.

III. New / Old Business

- A. 2015 Audit Update (Lockhart/Thompson) - The audit has been completed and all notes will be sent out to the Board. No real issues, just some re-assigning of how things were recorded during the move. Hard copies have been distributed to the Board to look through and all concerns will be collected and voted on by 3/25/2016. Reed motioned to approve audit pending changes brought up at public meeting on 3/25/2016. Bullock seconded. Motion carried.
- B. MTN Diversity Committee Update (Bullock) - The first meeting of the Diversity committee had good turn out. It was more of an open commentary on how to better represent all of the groups that make up our community. The next meeting date will be chosen and sent

to outreach to post and distribute through the newsletter. Momentum and engagement are good right now.

- C. Strategic Plan Update (Thompson) - There is currently no chair for the strategic planning committee, and there probably won't be until new members come on Board and are able to opt in. Scott's newly developed 5-year plan will be incorporated into the 2008 strategic plan that is in place and a new vision will be worked on as a collective with Board and Staff input.
- D. Studio C Discussion (Lockhart/Thompson) - Plans are being put into place for the conversion of the old Executive Director's office into Studio C. Members have asked for a more "plug in and go" model of studio, optimized for audio for podcasting and creating "YouTube" style programming.
- E. Board Filesharing Update (Thompson) - Emails for the Board (@mtnstudios.org) have been created and Google Drive accounts now exists where all documents will be shared with Board Members. Thompson will work on creating a more uniform signature for all members to use.
- F. Next MTN Board Meeting (All) - The next meeting of the Board of Directors will be held Thursday, April 21st @ 6:30pm.
- G. Appoint Interim Executive Director (All) - Motion to appoint Lockhart as interim Executive Director brought by Reed, Bullock seconded, motion carried with Lockhart abstaining from vote.
- H. Closed: HR Discussion regarding the acceptance of Fallon's resignation.